

# Michael Nekooi

832-665-9701

Houston, TX

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## OBJECTIVE

Seeking an Internship as a Petroleum Engineer.

## EDUCATION

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**Texas A&M University**

Expected Graduation: Fall 2025

*Bachelor of Science in Petroleum Engineering*

GPA: 2.62

**Related Coursework:** Reservoir Petrophysics, Intro to Drilling, Petroleum Thermodynamics, Mechanics of Materials, Reservoir Fluids, Geology of Petroleum, Petroleum Data Analytics, Numerical Methods of Petroleum

## EXPERIENCE

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**American Campus Communities (Uclub Townhomes),** College Station, TX

Summer 2023

*Maintenance Temp*

- Completed work orders and other maintenance tasks
- Worked on make ready lists to ensure living spaces were up to ACC standards

**Intern at Keating Honda,** Conroe, TX

Summer 2022

- Observed the daily routines of managers in various departments
- Learned the proper execution of a sales pitch from a variety of salesman and managers
- Arranged contact lists and reached out to potential customers
- Aided in the sale of over a dozen cars
- Coordinated the pickup and drop off of cars with sister dealerships

**Jax Burgers,** Spring, Tx

June 2019 - August 2021

*Cashier, Server, Cook*

- Ensured optimal guest experience by taking orders, serving dishes, and maintaining the cleanliness of the area.
- Trained new servers in standard protocol and techniques to improve efficiency and standardize excellent customer service
- Trained new cooks in standard food handling protocol and proper opening and closing duties

**Cyclone Steel Services,** Houston, TX

December 2019 and August 2022

*Part Time Assistant*

- Improved and organized the filing system
- Used pdf editors and scanning techniques to properly categorize paperwork

## SKILLS AND ABILITIES

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*Technical Skills*

- Familiar with basic programming (Python/Xlwings)
- Familiar with Machine Learning
- Proficient in Microsoft Office: Excel, Word, Access, PowerPoint, and One Note

*Instruction Skills*

- Tutored High School students in AP Physics and AP Calculus
- Guided High School students in the design and assembly of catapult projects

## EXTRACURRICULARS

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- Paradigm Mens' Organization
- Society of Petroleum Engineers
- PAID

Fall 2022 - Present

Fall 2022 – Present

Fall 2021 – Spring 2022

